



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	The Manufactured Home Installation Board
MEETING DATE AND TIME:	Monday, June 3, 2013 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, Cannon Building
MINUTES APPROVED:	August 26, 2013

MEMBERS PRESENT

Richard Snyder, Vice-President
Charlie Eggleston, Education Officer
Leslie Persans, Secretary
Victor Kennedy, Public Member
James Brockton, Public Member
Kevin Reinike – Complaint Officer
Valerie Lacey – Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Sandy Wagner, Administrative Specialist III
Kevin Maloney, Deputy Attorney General

MEMBER ABSENT

Keith Rudy, President
Dean Pierson, Professional Member

ALSO PRESENT

CALL TO ORDER

Mr. Snyder called the meeting to order at 9:07 a.m.

REVIEW OF MEETING MINUTES

The Board reviewed the minutes of the April 1, 2013 meeting. Mr. Reinike made a motion, seconded by Mr. Eggleston to approve the minutes. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Review of Audits

The Board reviewed the continuing education audits, which were previously determined to be deficient.

Ms. Persans made a motion, seconded by Mr. Eggleston, to schedule a Rule to Show Cause Hearing for Bruce D. Fisher as he has not submitted proof of a valid insurance policy after receiving an additional 30 days to do so. By unanimous vote, the motion carried.

Ms. Persans made a motion, seconded by Mr. Eggleston, to schedule a Rule to Show Cause Hearing for Haler Garcia Jr. as he has not submitted proof of his bond and continuing education after receiving an additional 30 days to do so. By unanimous vote, the motion carried.

NEW BUSINESS

Mr. Reinike stated he received a call from Toni Hernandez about a complaint and not having enough evidence to pursue, so complaint was closed. Mr. Reinike does have one new complaint that has been opened but has not heard from anyone yet about the complaint.

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

Ms. Wagner stated to the Board that she spoke to Ms. Warren about the Bill that Ms. Kelly drafted to submit into Legislation this year. Ms. Warren reported to Ms. Wagner that the Bill has been sponsored but is still waiting to be introduced.

The Board would like to know if this Bill has received a number yet and who the sponsor is. Ms. Wagner will find out from Ms. Warren and email the Board the requested information if it is available.

The Board discussed the next scheduled meeting and thought that they would rather meet in September instead of October. Ms. Persans asked what happens to the Rule to Show Cause Hearings being held and the recommendations from the Hearing Officers. Ms. Wagner stated that she would let the Board know when the hearings have been completed and if Ms. Wagner has any recommendations for the Board to review; then Ms. Wagner will schedule a meeting before September so the recommendations can be reviewed and voted on. The Board agreed to have a meeting once Ms. Wagner has the recommendations from the Hearing Officer.

PUBLIC COMMENT

There was no public comment at this meeting.

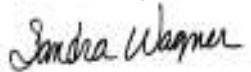
NEXT SCHEDULED MEETING

The next meeting was scheduled for Monday, September 9, 2013, at 9:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Eggleston made a motion, seconded by Ms. Persans, to adjourn the meeting. By unanimous vote, the motion carried. The meeting adjourned at 9:35 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sandra Wagner".

Sandra Wagner
Administrative Specialist III

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.